

Permit Number: \_\_\_\_\_



CITY OF  
**ISSAQUAH**  
DEVELOPMENT SERVICES

1775 – 12<sup>th</sup> Ave. NW | P.O. Box 1307  
Issaquah, WA 98027  
425-837-3100 | [issaquahwa.gov](http://issaquahwa.gov)

## COMMERCIAL A-FRAME MOVABLE SIGNS

Apply Online! Go to [www.MyBuildingPermit.com](http://www.MyBuildingPermit.com) and select Signs – Nonresidential – Temporary Sign – Portable

|               |                                   |
|---------------|-----------------------------------|
| BUSINESS NAME | BUSINESS PHYSICAL ADDRESS         |
| CONTACT NAME  | MAILING ADDRESS, CITY, STATE, ZIP |
| EMAIL         | PHONE                             |

☐ Cash or check for fee (see below for amount)

### IMC 18.11.230

**MOVABLE SIGN, A-FRAME:** A portable 2-faced, A-frame or sandwich board style sign which is readily movable and has no permanent attachment to a building, structure or the ground.

#### COMMERCIAL A-FRAME MOVABLE SIGNS APPROVAL CRITERIA (IMC 18.11.230):

1. Only one (1) movable sign is permitted per business.
2. Commercial A-frame movable signs shall not exceed six (6) square feet in size per face and shall not exceed four (4) feet in height.
3. Signs shall be placed only on the property of the business displaying such sign; provided, however, that businesses that do not own the property abutting the public access to their business may display a movable A-frame sign on public right-of-way upon receipt of a Special Use Permit and payment of a Special Use Permit fee and annual permit fee as set forth by the City of Issaquah's adopted fee schedule.
4. Movable signs that are unsafe to pedestrians or motorists may be removed pursuant to the provisions of IMC 18.11.560.
5. **Commercial movable A-frame signs may be displayed only during the hours of 8:00 am to 9:00 pm or closing, whichever is earlier, on days the business displaying such sign is open.**

**Fees:** \$131.25 for permits valid between January 1<sup>st</sup> and December 31<sup>st</sup> (Permit expires December 31<sup>st</sup>).  
\$65.63 for permits valid between October 1<sup>st</sup> and December 31<sup>st</sup> (Permit expires December 31<sup>st</sup>).

**Notice:** For businesses located on Front Street or in the CBD downtown area, a [Special Use Permit](#) is required. Proof of insurance and extra fees (\$20) may apply. Please contact the Permit Center at 425-837-3100.

### HOLD HARMLESS AGREEMENT

The Permittee shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of, or in connection with, their performance under this Permit, except for injuries and damages caused by the sole negligence of the City.

Should a court competent jurisdiction determine that this Permit is subject to RCW4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Permittee and the City, its officers, officials, employees, and volunteers, the Permittee's liability hereunder shall be only to the extent of the Permittee's negligence. It is further specified and expressly understood that the indemnification provided herein constitutes the Permittee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purpose of this indemnification. The parties have mutually negotiated this waiver. The provisions of this section shall survive the expiration or termination of this Permit

### NOTICE TO APPLICANT

1. It is understood that any permit will not grant any right or privilege to erect or use any structure or to use any premises herein described for any purpose or in any manner in violation of any ordinance, regulation, or rule of the City of Issaquah. 2. The applicant understands and accepts the Hold Harmless Language above. 3. All information on this application is subject to public disclosure.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Owner or Authorized Agent